



Foundational description

Interface-Working Group (IF-GW)

Name of the CCI

Version | Year

Constitution Date	
Description	<p><i>Maturity Model information: An interface is defined as a point of connect between partners of the CCI. Interface between themes are the areas in which themes affect each other, have links with each other and there is a need for an overarching coordination within a CCI.</i></p> <p><i>An Interface Working Group (IF-WG) is defined as a point of contact between partners of the CCI.</i></p>
Missió	
Functions	
Objectives	<p><i>Maturity Model information:</i></p> <ul style="list-style-type: none"> • Establish an Interface-Working Group • Launch a Common data infrastructure <ul style="list-style-type: none"> -The data utilization concept includes, among other things, coordinated specifications for data definition, collection, storage and analysis, as well as patient consent (e.g. broad consent). Duplicate documentation must be avoided. The data utilization concept is harmonized between different CCIs (national/EU-wide). -The data infrastructure is GDPR compliant, and a Quality Management System is in use. -Sufficient personnel resources are available for the documentation of the data in the networks, study units and CCI's own hospital based cancer registries. -Within the CCI, data is collected on the basis of a common, standardized data set -The data infrastructure has interfaces and/or reports data to the population based national cancer registries (if available) or regional cancer registries or screening cancer registries - Data can be exchanged/linked between the CCI networks/institutions (e.g. interfaces, web platforms, etc.) and, if possible, with partners/other registries outside the CCI (cross-border, international). Study data and data from the biobanks are, if possible, integrated into the data infrastructure - Results provided by other European projects (for example: BBMRI, ECRIN, European Health Data Space etc) should be taken into account. • Establish an overall research strategy <ul style="list-style-type: none"> The research strategy (taking into account the respective healthcare system and the CCI structure (e.g. existing expertise of the members)) includes, among other things: <ul style="list-style-type: none"> -A broad spectrum of research areas and questions (e.g. personalized medicine, early detection, nursing research,) - Mapping of the research in the CCI as a whole -Topics from the theme's discovery & translation, clinical and outcome research - Integration of research and care (among other things: improving patients' access to clinical studies, standardized procedure for screening patients for study participation; increasing the number of studies available within the CCI...) -A comprehensive research infrastructure (e.g. ECTU, Biobank, CTU,...) - The CCI being part of national, international, EU-wide research networks (e.g. ERN) • Improve patient involvement and participation <ul style="list-style-type: none"> The concept addresses, among other things: <ul style="list-style-type: none"> -how patients are involved in research planning, implementation and evaluation -how the CCI provides continuous education for patients; including among others topics addressed in themes 1-2 & 4-8 -how patients are involved in the development and application of the PP -how research and care topics are prepared and presented for oncological patients (e.g. organization of events for patients; PPs that can be used by patients) aiming for a partnership between patients and health care professionals • Establish an educational and training agenda for professional groups <ul style="list-style-type: none"> The agenda should take into account:



	<p>-all relevant stakeholder groups (researchers and professional groups that are active in the tumour-specific patient pathways etc)</p> <p>-the different areas within the CCI (research, care, different professional groups)</p> <ul style="list-style-type: none"> • Establish a working group for QM -The QM systems required for the individual areas and processes within the CCI are defined, harmonised and mapped -The QM contact point supports the members or representatives from the themes 1-2 & 4-8 in the implementation and update process of a QM system. E.g. by organising internal audits or training courses on QM-relevant topics • Promote the inclusion of outcome and implementation research in the National Cancer Plan (NCP)
Frequency of meetings	<i>Maturity Model information: The IF-WG meets on a regular basis (e.g. at least 1x/y) for among others updating of the different topics</i>
Meeting place	

List of members:

Maturity Model information: The IF-WG includes representatives of Themes 1-2 and 4-8 (could be e.g. the person/s filling in the MM; an interprofessional and interdisciplinary member recruitment should be realised and, if appropriate, other CCI stakeholders (regional, national, crossborder, EU-wide, international))

Position in the CCI	Name and Surname	Institution	Phone number	E-mail address
President				
Vice President				
Responsible of data infrastructure (including legal/ethical aspects)				
Theme 1 Representative				
Theme 2 Representative				
Theme 4 Representative				
Theme 5 Representative				
Theme 6 Representative				
Theme 7 Representative				
Theme 8 Representative				



Updates:

Version	Reason for update	Responsible	Date
0			
1			
2			
3			