



Interface-Working Group (WG) Minute

Name of the CCI

Minute No.

Data:

Meeting place:

Duration of the meeting:

Assistants

Name and cognoms	Position
1.	
2.	
3.	

Absentees and reasons for absence:

Reasons for absence;

1: Vacances or LR 3: Training, Congresses, Conferences, etc.

2: Illness 4: Urgent needs of the service or unit

Name and cognoms	Reasons for absence
1.	
2.	
3.	

Agenda

Topic 1..... 1

Topic 2..... 1

Forecast topics to be discussed in future meetingsError! No s'ha definit el marcador.

Topic 1.

Responsible for presenting the topic:

Resum / Acords:

Topic 2.

Responsible for presenting the topic:

Resum / Acords:



Forecast topics to be discussed in future meetings

Theme	Responsible
1.	
2.	
3.	